

# Transnational Project Meeting 1, Vienna – 13. – 16.12.2016

## Programme/Agenda

| Date                 | Programme  |  |
|----------------------|--|--|
| Tuesday<br>13. 12.   | Late night arrival<br>Homestays with Viennese teachers   |  |
| Wednesday<br>14. 12. | <p><b>Morning</b><br/>Breakfast – meeting to discuss the daily programme<br/>Welcome to the school NMS/VBS In der Krim – song “Imagine” by 2b class<br/>Meeting teachers and students<br/>Visiting lessons:<br/>Geography with 1b (Internet research: exploring the Spanish school, Girona and Spain)</p> <p>Lunch in school cafeteria</p> <p><b>Afternoon</b></p> <p><b><u>Project Meeting</u></b></p> <p><b>Evening</b><br/>Christmas concert at a Viennese Grammar School and/or dinner<br/>visiting the Christmas market at Karlsplatz</p> <p>Feedback meeting</p> |  |
| Thursday<br>15. 12.  | <p><b>Morning</b></p> <p><b><u>Project meeting I:</u></b><br/>Breakfast – meeting to discuss the daily programme and for feedback</p> <p>Lesson with 2b: Rubrics workshop</p> <p><b><u>Project meeting II</u></b></p> <p>Lunch in school cafeteria</p> <p><b><u>Project meeting III</u></b></p> <p>Visiting lessons and Christmas activities at school and/or time for feedback</p> <p><b>Evening:</b><br/>Visiting the Christmas markets and dinner with Krim teachers</p> <p>Feedback meeting</p>  |  |
| Friday<br>16. 12.    | <p><b>Morning:</b></p> <p><b><u>Project meeting I:</u></b><br/>Breakfast – meeting to discuss the daily programme and for feedback</p>   |  |

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|  | <p>Lesson with 2b: Rubrics workshop</p> <p>Video project with 1b, farewell Christmas songs with 1a+b</p> <p>Lunch in school cafeteria</p> <p><b><i>Afternoon:</i></b></p> <p><b><u>Final project meeting</u></b></p> <p>Farewell</p> |  |
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### Agenda for meetings:

- Translation of KA2 application document
- Adapting the project to new conditions and the needs of both schools
- Date for next transnational project meeting in Spain
- Timeline for activities in year 1, 2 and 3
- Dates and needs of students mobilities in the years 2017/18/19
- Agreement on participation criteria for students and teachers for the mobilities
- Discussing the budget
- Revising content, benefits and conditions of travel insurance for the mobilities
- How to organize the audiovisual equipment for the video documentation?
- Which external experts and institutions are needed?
- Defining responsibilities: creating Erasmus+ commissions at both schools
- How to get in contact with refugee families, collaborating institutions and external experts
- Preparing and signing all documents: certificates of attendance, list of attendance etc.
- The 4 “Products” of the project: video documentation, website/blog, rubrics, portfolio/ELP
- Rubrics workshops
- Etwinning platform, blog, dissemination
- Organizing regular students’ contacts (Skype, penfriend contacts etc.)